



**Position Title: Community Outreach Intern**

**Department: Sales and Marketing**

**Reports to: Community Programs Manager**

### **Primary Objective**

As a Community Outreach Intern, you will connect with local communities under the direction of the Community Programs Manager and Sales Manager representing Native at community events, outreach programs and educational programs. The objective is to engage with communities to communicate the benefits of renewable energy. Interns also have a direct impact on Native's mission to empower residents, communities and small to medium size businesses to make the switch to clean and efficient energy.

### **Major Areas of Accountability**

- Drive leads and education through face-to-face community engagement, including lunch and learns, community events, and canvassing
- Enthusiastically represent Native in the community at various events to build Native's business
- Develop networking opportunities to establish community outreach and events
- Engage with people and organizations throughout the greater Austin via social media to raise awareness of Native's mission and products

### **Knowledge and Skills Required**

- ❖ Familiarity with solar energy or construction industry preferred
- ❖ Proficiency in Microsoft Software, Adobe, CRM, Google and mobile technology
- ❖ Good verbal and written communication skills
- ❖ Customer service skills and positive attitude
- ❖ Passion and drive to succeed
- ❖ Preferred flexibility to work evening events and Saturdays
- ❖ Sincere interest in renewable energy

Supervisor:

- Paul C Watson, Chief Strategy Officer (Support Role: Community Programs Manager)

Location:

- Office - 8201 S Congress Ave, Austin, TX 78745
- Field - case by case, but within Austin area

Hours:

- 20 to 30 per week

Salary:

- \$15 per hour

Required Materials for Application:

- Resume + Cover Letter